Annual Meeting Business Meeting
September 30, 2025
Zoom Teleconference Call
02:30 pm – 04:00 pm CT

Minutes Prepared by: Hailey Rowe

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	*Welcome [2:32PM]* President Troy Reeves welcomed everyone to the meeting and shared his screen for the group		
Review of Minutes from 2024 Business Meeting	**Sarah Milligan moved to approve the minutes, Kelly Elaine Navies seconded, approved at 2:35pm with 26 people voting yes and 0 voting no**	Post minutes on website	Hailey Rowe
Present Business	Structure of Meeting Troy explained how and when to ask questions - drop answers in chat and the council members will answer if they can.		
Present Business	Executive Office Report (Stephen Sloan & Steven Sielaff) Proposed bylaw changes were circulated, to pass we just need a majority vote in this meeting **Sarah Milligan makes a motion to accept the changes as proposed, Alissa Rae Funderburk seconds, the motion passed with 33 voting yes and 0 voting no** History Committee ● Interest of the committee is open to all ● Derived from the taskforce - had a toolkit subcommittee, and a retention policy subcommittee (this one created a retention		

	policy and procedural document), had a photo identification project, did a pilot project to collect archival material from the diversity committee (ongoing) ● 1st year of committee will be in 2026 <u>Election Results</u> ● Thank you to Christa Whitney and Debbie Ardemondo of the nominating committee for work on the election ● Elected positions: ○ 1st VP: Alissa Rae Funderburk ○ Committee on Committees: Steve Estes, Janneken Smucker, Heather Fox ○ Nominating Committee: Rachel Mears, Jonathan Coulis, Lisa Brooks ○ Council: Adrienne Cain Darough, Fanny Garcia ● Future Newsletter Editor Search is Ongoing ○ New newsletter will be for audiences in and outside of the Oral History Association membership - hope to begin curating an external newsletter while continuing to inform membership of current happenings ● We'll have new editor by the end of 2025 <u>Targeted Survey</u> ● Targeted survey is out and will be available to take at the annual meeting ● The link was put in the chat for those attending to meeting to take if they would like ● Would like to hear from membership on any concerns/needs/priorities so that council can more strategically use their time <u>General Website Update</u> ● 173 members have inputted their information into the Find an Oral Historian tool ● Update will run next week ● Calendar available now on the website, send us your events/calls to feature on the calendar ● Searching for the 3rd OHA conference program in Lincoln, NE		

Present Business	<u>President's Report (Troy Reeves)</u> ● Held 3 community support series events ● Council held meetups, budget for meetups to continue ● OHA was at IOHA, gave $8200 in sponsorships ● Accessibility document - diversity committee and council finalized it, we will make sure it remains relevant ● Created a small group to propose an "OHA 101" course ● Decided to sign on to many sign on statements ● Working to update 2023 statement on banning ideas - thanked advocacy committee for work on this ● Caucus system - creating a campus oral history leader's caucus ● Very strong committee chairs this year, plethora of committee ghosting happening though ● Special thanks to the service of Nishani Frazier, Kelly Elaine Navies and Shanna Farrell ● Gave a shout out to the rest of the council and the Executive office		
Present Business	<u>*Oral History Review* Report (Molly Todd)</u> ● Molly Todd is the managing editor of review for the *OHR* since the beginning of 2024 ● They are increasing readership and have noticed an increase in downloads ● Full team, new book review editor, Jaycie Anderson ● More dynamic cover, expanded mission statement ● Inviting pieces on applied oral history ● Interested in stories from the archives ● Successes with special issues and sections - welcome new ideas ● Holly Werner-Thomas (managing editor) attended IOHA ● Having lengthy conversations with colleagues in China and India - trying to expand global reach, even with a mainly USA based team ● Outreach with different disciplines is ongoing		

	● Connected with past emerging crises winners ● Challenges include staff turnover, issues with Taylor & Francis, integrating different work styles and time zones, struggle to find consistent reviewers ● Recommend awards from the OHA include a stipulation that the awardee should publicize their work with the help of the *OHR* whether that's through the blog, *OHR Extra!*, presenting at a conference, or being featured in a publication		
Present Business	<u>Selected Committees, Taskforce, & Caucus Talk</u> ● Finance (Mark Cave w/Sloan) ○ Endowment reached 1 million ○ Council got to call and thank donors - great experience doing this ○ Would like OHA to be in a position to be independent as an organization ○ Thank you for donating to the endowment! ○ The 990 and financial review for 2024 is available ○ Membership and conference registration rates remain low, very proud of this ○ Revenue through the AI symposium, NPS Master Agreement opportunities, OH & the Law - always thinking of new ways to increase revenue and cut down on spending ○ General trends: ■ 2022: lost $60,000 ■ 2023: lost $23,000 ■ 2024: gained $6,000 ○ Using the endowment to invest in program offerings. With these decisions, we work to be good stewards of your donations ● Membership (Katherine Barbera) ○ Shared the mission and thanked Abby Perkiss as the liaison ○ 5 people committee, would like it to be 6		

	○ Supported OHA in analyzing results of the membership survey, worked on Peer Mentorship program and newcomer's breakfast ○ Continuously thinking about how language can be updated when welcoming new members into the organization ○ Membership survey: low response rate, main concerns were training, accessibility, diversity in offerings, barriers to participation ○ Follow up survey to inform council actions for the next year ○ Based on another survey, decided to invite oral history veterans to the newcomer's breakfast for networking ○ Next term: work on updating language for new members ● Law & Ethics Taskforce (Guha Shankar) ○ Taskforce follows work of John Neuenschwander and to potentially update the publication ○ Difficult to find time to meet due to time differences ○ Planning for additional webinars in fall of 2026 ○ Would like to continue to gather bibliographies and resources on this topic ○ Grateful to council for giving them the opportunity to do this work and look forward to discussions on how to move forward		
Future Business	<u>Annual Meetings & Symposium</u> ● 2025 Atlanta (Sarah Milligan, Alissa Rae Funderburk, & Autumn Brown) ○ Make sure to register for the conference! ○ Hotel block is sold out		

	○ Shared the off site events and invited people to attend the OHA & AFS community event on Saturday 10/18 ○ Shared tours ○ Mentorship pairing program - need more mentors ● 2026 Summer Symposium (Shanna Farrell & Anna Sheftel) ○ Created a broad organizing committee ○ Sensitive topic so are looking for subject matter experts and plan to not create a broad CFP ● 2026 Portland (Cave) ○ Oct. 14-17, Landscapes of Memory ○ Molly Graham and Debbie Lee are the conference co-chairs ○ Call for proposals will open soon after the 2025 conference ○ Proposal is broad enough to appeal to multiple disciplines ○ Local arrangements has already begun work		
Future Business	<u>Questions, Comments, Concerns?</u>		
Looking Ahead & Adjourn	Adjourned at [3:57 PM]		