Council Meeting
September 16, 2024
Zoom Teleconference Call
02:30 pm – 04:00 pm CT

Present: President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Past President Tomás Summers Sandoval, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, Associate Director Steven Sielaff, & Program Associate Hailey Rowe
Members Absent: Nishani Frazier, Alissa Rae Funderburk
Others Present:
Minutes Prepared by: Hailey Rowe

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	*icebreaker and welcome [2:30 PM]*		
Old Business Minutes Approval	APPROVAL OF AUGUST MINUTES: President Kelly Elaine asked the group, "All in favor, say aye" all raised hands, "all opposed?", none opposed. Minutes passed at [2:39 PM]	Post minutes on website	Hailey
Old Business	*Oral History and the Law Taskforce* Update *with* Kelly Elaine ● 7 people were recruited to the task force - 8 total were asked ● have one in agreement to be a co-chair, waiting to hear back from the other potential co-chair ● They have seen the statement but are still in need of a charge ○ would like them to develop their own timeline based on their personal schedules ○ Francine, Troy and Sarah will plan to meet with the co-chairs as they are appointed, present the charge and go over the timeline ● Stephen will reach out to give them an official letter and let them know that there will be a		

	charge and timeline to be given by Troy, Sarah, and Francine		
Old Business	<u>Accessibility Guidelines Working Group Update *with* Francine</u> ● will push to next meeting - still waiting on an official note that it is complete from the co-chairs		
Old Business	<u>Reference Guide for OHA Committees *with* Kelly Elaine and Tomás</u> ● Tomás put this reference guide together based on notes given by Linda Shopes ○ Will plan to give to current and new committee members ● President Kelly Elaine asked the group, “all in favor say aye” all raised hands “all opposed?” none opposed, passed at [2:48PM]	Remind committees to turn in their reports by October 15	All liaisons
Old Business	<u>Update on Florida Statement with Kelly Elaine</u> ● Letter was sent out to Dean Watt ● Letter was also sent to the group that originally sent the request and to Paul Ortiz from the OHA email		
Old Business	<u>Indigenous Initiative *with* Tomás and Francine</u> ● Most of the comments are cosmetic, clarification is needed on who exactly can apply - specifically the regions they reside or do their work ○ will plan to ask the indigenous caucus for feedback on the regions to include in the award ● Will encourage award winners to attend the annual meeting but will not require it ● award will be exclusive to indigenous oral historians engaged in oral history projects connected to indigenous communities ● the indigenous caucus, in collaboration with council, should appoint the award review committee members (3-5 people to be appointed) ○ be sure to future proof the language ○ one of the members of the award committee will be a council member		

New Business	<u>Annual Meeting Updates</u> ● Cincinnati 2024 ○ working to finalize the program by next week (week of 9/23) ○ around $30,000 in raised funds for the meeting, right on the goal ○ couple of chairs dropped out - Ellen is currently working on getting them replaced ○ hotel block - only rooms left are rooms with 2 beds ● Atlanta 2025 ○ Updated ■ had a phone call with Bettina Love's manager about the possibility of her keynoting ■ working on who is on local arrangements ○ Midwinter Meeting ■ Hoping for the weekend of 2/21-23 ■ OHA pays cost of travel to Atlanta, come in Friday, dinner Friday night, lunch and dinner Saturday, and working session all day Saturday, and Sunday morning	Contact hotel about adding single bed rooms to the room block	Hailey
New Business	<u>Associate Director's Report *with* Steven</u> ● IMLS Grant ○ submitting a proposal on OHA's behalf to take the statewide database national ○ collections will eventually live on OHA website ○ may need to clarify protocols if someone wants to write a grant under OHA in the future ● Additional Resources on Webpage ○ when website was redesigned, some pages were not published due to the resources not being up to date ■ looking at updating these pages		

	○ Should there be any limits on free or open source resources that will be put on the website? ■ Publications committee can work to vet the resources ■ Approval for every link is not necessary but would like to review entire pages ■ Call for Open Resources that people would like to highlight on OHA's page - could finalize the process for review during a future meeting		
New Business	<u>Executive Director's Report *with* Stephen</u> ● Endowment mailing initiative went out in late August ● more on newsblast and social media for advertising the new life member rate to come next year ● OHA Business Meeting ○ Oct. 1 ○ launched registration through zoom - 45 members to date ○ financial review completed for 2023 ○ Cincinnati preview at business meeting ● Membership Survey ○ 26 responses so far ○ will be open until Oct. 9 - we will continue to push ● Volunteer Handbook ○ hoping to have a complete one in Cincinnati ○ Troy and Stephen just got back from Philadelphia for a Building Better Boards training with ACLS		
Looking Ahead & Adjourn	Tomás' last council meeting was today. He shared his thanks and well wishes with the council. Adjourned at [3:51 PM]		