



# ORAL HISTORY ASSOCIATION

**Council Meeting**  
**September 16, 2024**  
**Zoom Teleconference Call**  
**02:30 pm – 04:00 pm CT**

**Present:** President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Past President Tomás Summers Sandoval, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, Associate Director Steven Sielaff, & Program Associate Hailey Rowe

**Members Absent:** Nishani Frazier, Alissa Rae Funderburk

**Others Present:**

**Minutes Prepared by:** Hailey Rowe

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	<i>icebreaker and welcome [2:30 PM]</i>		
<b>Old Business</b> Minutes Approval	<u>APPROVAL OF AUGUST MINUTES:</u> President Kelly Elaine asked the group, “All in favor, say aye” all raised hands, “all opposed?”, none opposed. Minutes passed at [2:39 PM]	Post minutes on website	Hailey
<b>Old Business</b>	<u>Oral History and the Law Taskforce Update with Kelly Elaine</u> <ul style="list-style-type: none"> <li>● 7 people were recruited to the task force - 8 total were asked</li> <li>● have one in agreement to be a co-chair, waiting to hear back from the other potential co-chair</li> <li>● They have seen the statement but are still in need of a charge               <ul style="list-style-type: none"> <li>○ would like them to develop their own timeline based on their personal schedules</li> <li>○ Francine, Troy and Sarah will plan to meet with the co-chairs as they are appointed, present the charge and go over the timeline</li> </ul> </li> <li>● Stephen will reach out to give them an official letter and let them know that there will be a</li> </ul>		

	charge and timeline to be given by Troy, Sarah, and Francine		
<b>Old Business</b>	<u>Accessibility Guidelines Working Group Update with Francine</u> <ul style="list-style-type: none"> <li>will push to next meeting - still waiting on an official note that it is complete from the co-chairs</li> </ul>		
<b>Old Business</b>	<u>Reference Guide for OHA Committees with Kelly Elaine and Tomás</u> <ul style="list-style-type: none"> <li>Tomás put this reference guide together based on notes given by Linda Shopes <ul style="list-style-type: none"> <li>Will plan to give to current and new committee members</li> </ul> </li> <li>President Kelly Elaine asked the group, “all in favor say aye” all raised hands “all opposed?” none opposed, passed at [2:48PM]</li> </ul>	Remind committees to turn in their reports by October 15	All liaisons
<b>Old Business</b>	<u>Update on Florida Statement with Kelly Elaine</u> <ul style="list-style-type: none"> <li>Letter was sent out to Dean Watt</li> <li>Letter was also sent to the group that originally sent the request and to Paul Ortiz from the OHA email</li> </ul>		
<b>Old Business</b>	<u>Indigenous Initiative with Tomás and Francine</u> <ul style="list-style-type: none"> <li>Most of the comments are cosmetic, clarification is needed on who exactly can apply - specifically the regions they reside or do their work <ul style="list-style-type: none"> <li>will plan to ask the indigenous caucus for feedback on the regions to include in the award</li> </ul> </li> <li>Will encourage award winners to attend the annual meeting but will not require it</li> <li>award will be exclusive to indigenous oral historians engaged in oral history projects connected to indigenous communities</li> <li>the indigenous caucus, in collaboration with council, should appoint the award review committee members (3-5 people to be appointed) <ul style="list-style-type: none"> <li>be sure to future proof the language</li> <li>one of the members of the award committee will be a council member</li> </ul> </li> </ul>		

<p><b>New Business</b></p>	<p><u>Annual Meeting Updates</u></p> <ul style="list-style-type: none"> <li>● Cincinnati 2024 <ul style="list-style-type: none"> <li>○ working to finalize the program by next week (week of 9/23)</li> <li>○ around \$30,000 in raised funds for the meeting, right on the goal</li> <li>○ couple of chairs dropped out - Ellen is currently working on getting them replaced</li> <li>○ hotel block - only rooms left are rooms with 2 beds</li> </ul> </li> <li>● Atlanta 2025 <ul style="list-style-type: none"> <li>○ Updated <ul style="list-style-type: none"> <li>■ had a phone call with Bettina Love's manager about the possibility of her keynoting</li> <li>■ working on who is on local arrangements</li> </ul> </li> <li>○ Midwinter Meeting <ul style="list-style-type: none"> <li>■ Hoping for the weekend of 2/21-23</li> <li>■ OHA pays cost of travel to Atlanta, come in Friday, dinner Friday night, lunch and dinner Saturday, and working session all day Saturday, and Sunday morning</li> </ul> </li> </ul> </li> </ul>	<p>Contact hotel about adding single bed rooms to the room block</p>	<p>Hailey</p>
<p><b>New Business</b></p>	<p><u>Associate Director's Report with Steven</u></p> <ul style="list-style-type: none"> <li>● IMLS Grant <ul style="list-style-type: none"> <li>○ submitting a proposal on OHA's behalf to take the statewide database national</li> <li>○ collections will eventually live on OHA website</li> <li>○ may need to clarify protocols if someone wants to write a grant under OHA in the future</li> </ul> </li> <li>● Additional Resources on Webpage <ul style="list-style-type: none"> <li>○ when website was redesigned, some pages were not published due to the resources not being up to date <ul style="list-style-type: none"> <li>■ looking at updating these pages</li> </ul> </li> </ul> </li> </ul>		

	<ul style="list-style-type: none"> <li>○ Should there be any limits on free or open source resources that will be put on the website? <ul style="list-style-type: none"> <li>■ Publications committee can work to vet the resources</li> <li>■ Approval for every link is not necessary but would like to review entire pages</li> <li>■ Call for Open Resources that people would like to highlight on OHA's page - could finalize the process for review during a future meeting</li> </ul> </li> </ul>		
<b>New Business</b>	<p><u>Executive Director's Report with Stephen</u></p> <ul style="list-style-type: none"> <li>● Endowment mailing initiative went out in late August</li> <li>● more on newsblast and social media for advertising the new life member rate to come next year</li> <li>● OHA Business Meeting <ul style="list-style-type: none"> <li>○ Oct. 1</li> <li>○ launched registration through zoom - 45 members to date</li> <li>○ financial review completed for 2023</li> <li>○ Cincinnati preview at business meeting</li> </ul> </li> <li>● Membership Survey <ul style="list-style-type: none"> <li>○ 26 responses so far</li> <li>○ will be open until Oct. 9 - we will continue to push</li> </ul> </li> <li>● Volunteer Handbook <ul style="list-style-type: none"> <li>○ hoping to have a complete one in Cincinnati</li> <li>○ Troy and Stephen just got back from Philadelphia for a Building Better Boards training with ACLS</li> </ul> </li> </ul>		
<b>Looking Ahead &amp; Adjourn</b>	<p>Tomás' last council meeting was today. He shared his thanks and well wishes with the council.</p> <p>Adjourned at [3:51 PM]</p>		