Council Meeting
June 03, 2024
Zoom Teleconference Call
02:30 pm – 04:00 pm CT

Present: President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Past President Tomás Summers Sandoval, Alissa Rae Funderburk, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, Associate Director Steven Sielaff, & Program Associate Hailey Rowe
Members Absent: Nishani Frazier
Others Present:
Minutes Prepared by: Hailey Rowe

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	*[2:31pm] icebreaker and welcome - happy birthday Alissa Rae!*		
Old Business Minutes Approval	APPROVAL OF MAY MINUTES: ***President Kelly Elaine asked the council "All in favor say aye, all opposed, minutes are passed" unanimously at 2:39pm***	Post minutes on website	Hailey
Old Business	Accessibility Guidelines Working Group Update with Task Force ● Two subcommittees - brought everything together into one document and made sure the document itself was accessible - Alissa Rae created a glossary - Tomás went through for copyediting and Alissa Rae looked for overall language - very close to getting it to the diversity committee ● Created a list for diversity committee for their final check, getting it ready for council to approve by the August or September meeting ● Francine will pass the information along to the diversity committee in June and have the diversity committee return all feedback to council by mid-August	Send Francine all information to be passed along to the diversity committee - also send to Steven Sielaff for website checks	Shanna

Old Business	<u>Nominating Committee Update with Sarah:</u> ● Continuing to send out invitations - moving into the backup list ● Their list for first VP and council, moved to alternates and need one additional candidate for first VP ● If they come up with a new candidate, an email will be sent from Sarah for council to approve via email ● Had a discussion of improved timeline for next year's committee	Create deadline layout for nominating committee	Sarah
Old Business	<u>Updates from Committee Liaisons and Discussions about Committee Progress with Council</u> ● development committee is still in need of a chair ● diversity committee - helpful for committee community when they met consistently (met monthly) ○ conference ideas: public plenary session within walking distance to the conference site, working on inviting members of the local community, in a local public library/church/community center/town hall - travel diversity awards for students and practicing oral historians - conference passes for community members interested in attending - live stream or virtual conference - inclusive keynote, sponsor tables for those such as graduate students, to attend ● scholarship committee - idea for a public scholarship disbursement/rubric that is used yearly ● Idea to have a regular committee meeting schedule on the website or memberclicks for people who may have missed an email or communication - could also be beneficial for		

	prospective committee members to see what the workload of a committee member is like ● Chair handbook to teach people how to be a chair: scheduling meetings, how to run a meeting, creating minutes, creating an agenda - how can we foster more collaboration between chairs ○ possibility of 2 meetings a year with all of the chairs ○ Tomás and Kelly Elaine will work together to bring these ideas together ● idea of more activity between October and January to appoint chair ● incentives for the chairs may be helpful when recruiting ○ Ideas for incentive: public recognition for the chairs either via a certificate at the presidential reception or in the program or both, newsletter dedicated to the chairs, membership discount ● idea for big deadlines/timeline for committees to be posted on website ○ Such as: nominating committee deadlines (could be on the website or something that's handed to the committee each year), biannual report deadlines, when chairs are decided on, schedule for general meetings ○ Sarah: Will work on a timeline for future nomination committees ○ Steven Sielaff could post it to the top of the committees page on the website	Check in with committees regularly - council is expecting a progress report in August	All
Old Business	<u>Update on the Chart of Strategic Plan Goals and Priorities with Alissa Rae</u> ● Document is done - as committees/council make progress on the benchmarks, the colors can change in the document ● Feedback is needed on the benchmark goals	Send document to council after meeting Council to give feedback at August meeting	Alissa Rae All

Old Business	<u>Update on Florida Statement with Kelly Elaine</u> ● no update for now due to not being able to meet yet but it will be taken care of by August	---------->	Kelly Elaine
Old Business	<u>Oral History and the Law Update with Sarah, Troy, and Francine</u> ● The charge is drafted based on the feedback given by council - starting thoughts for potential task force members ● Email vote will commence over the next week or two ● If council has suggestions on who should be on the task force, they will be given to Sarah, Troy and Francine, then a list will be curated and sent to Kelly Elaine for appointment - suggestions can also be sent to Kelly Elaine - looking for around 8 people	---------->	All
Old Business	<u>International Committee Proposal with Shanna</u> ● Sent chair an email with clarifying questions - will follow up with her today	---------->	Shanna
New Business	<u>Annual Meeting Updates</u> A. Cincinnati 2024 ○ in process of contract for keynote speaker ○ finalizing plenaries within the next few weeks ○ tours are being finalized (10-11 possibly)		

	○ working on an off site location - reached out to 4 places last Tuesday - all will cost money ○ registration form is almost finalized ○ 25-30 posters ○ OHA business meeting 10/1 3pm CDT (virtual) ○ Kelly Elaine has a contact at the University of Cincinnati that may be able to secure a band B. Atlanta 2025 ○ created a general interest email that was sent out to OHA members and various organizations in general Atlanta area ○ page on the website, email address for the annual meeting, google form for suggestions, created a FAQ list for the website page ○ have not reached out to possible keynote speakers yet but it is next on the to-do list ○ spoke to a potential chair for the local arrangements committee who seems to be interested ○ Angela had an idea to reach out to independent bookstores in Atlanta - and to look at community calendar of events happening simultaneously with annual meeting and creating a calendar of their own to give to members and those interested ○ Kelly Elaine will provide a few contacts for venues ○ Folklore society is thinking of having their annual meeting right after ours - discussing collaborative planning for any overlap ○ Local restaurant “potluck” style at a previous conference - may be worth looking into restaurants who may want to advertise in that way - connect with the Southern Foodways	Reach out to contact at University of Cincinnati and find out the cost Send Troy the list of sponsors reached out to in 2022	Kelly Elaine Tomás

	Alliance, if interested, reach out to Shanna for more specific contacts - Kelly Elaine will see if she can find out anything from that previous contract C. Portland 2026 ○ Hilton Portland, 10/14-10/18		
New Business	<u>Comped Registrations to Annual Meeting</u> ● Baltimore - committee chairs got free registration ● Program committee gets comped registration ● Standing resolution for program co-chair financial assistance to annual meeting ***President Kelly Elaine addressed the council, "All in favor of comping chair(s) [of OHA standing committees] registration say aye" "All opposed?" Passed unanimously*** ● Liaisons to ask committee chairs if they would like to hold a committee meeting at the annual meeting		
New Business	<u>Life Membership Rate Change Proposal</u> ● executive council has discussed it ● 90 total life members, usually get a few per year ● this tiered approach is a strategy to promote life membership ● (This is a proposal to raise the cost of a Life Membership to $1,500. This cost would remain $1,000 until the end of 2024, would increase to $1,250 on January 1, 2025, and increase again to $1,500 on January 1, 2026.) ***Tomás moved to approve the life membership rate change proposal, Troy seconded, all approved***		
New Business	<u>AI Update</u> ● Wednesday - will announce the intro to AI webinar, taking place on July 1, is public, primer for the symposium ● Registration for the symposium will close on monday, July 8		
Looking Ahead & Adjourn	Adjourned at [3:56pm]		