Council Meeting  
April 01, 2024  
Zoom Teleconference Call  
02:30pm – 04:00pm CT

Present: President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Past President Tomás Summers Sandoval, Alissa Rae Funderburk, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, Associate Director Steven Sielaff, & Program Associate Hailey Vinson

Members Absent: Nishani Frazier

Others Present: Molly Todd

Minutes Prepared by: Hailey Vinson

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<thead>
<tr>
<th>Agenda</th>
<th>Discussion &amp; Decisions</th>
<th>Action Required</th>
<th>Responsible Party</th>
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<tbody>
<tr>
<td>Welcome / Icebreaker</td>
<td>[2:30 pm] Shared what’s happening in everyone’s region</td>
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<td>Standing Business:</td>
<td>APPROVAL OF MIDWINTER MEETING MINUTES:</td>
<td>Post minutes on website</td>
<td>Hailey</td>
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<td>Minutes Approval</td>
<td>Troy moved to approve, Sarah seconded, all approved at 3:38pm</td>
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<td>Old Business:</td>
<td>OHR Discussion with Molly Todd</td>
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<td>Business:</td>
<td>- OHA-OHR Relations Document</td>
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<td>Discussion: OHR</td>
<td>- Opened the floor for comments/questions/adjustments</td>
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<td>- council considered it to be helpful</td>
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<td>- OHR liaison can attend as many meetings as they’d like but will actually be on the agenda for 3 meetings</td>
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<td>- Special issue deadline approached with about 15 submissions</td>
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### Old Business:

**Accessibility Guidelines Update**
- Document itself is not ADA compliant - started a conversation about it being accessible on the website and how to go about doing that
  - Group has a few questions for OHA web designer
- Have questions for original author
- Moving forward and are aiming for a draft being ready at the next meeting (May 6)

**Sielaff website update**
- Wordpress theme we have is an accessibility-friendly theme
- May have to adjust current documents on the website based on findings

### Old Business:

**Nominating and Committee on Committee Appts.**
- Kelly Elaine shared individuals who agreed to be on the slate

### Old Business:

- Shanna as liaison can help to fill any gaps if a council meeting was missed/editorial board meeting was missed/general information requests
- Shanna - there's interest in reinvigorating the blog but are looking for funding to support it
- Spring issue came out today
- Routledge Contract - Stephen Sloan
  - Last year of contract, meeting with contact on Thursday to renegotiate
  - OHR team frustrated with onboarding process

- Have the editorial board prepare a formal request for funding for someone to run the blog

- Send contract to Molly to share with OHR team for comments/feedback

- Shanna Sloan

- OHR team frustrated with onboarding process

- Have the editorial board prepare a formal request for funding for someone to run the blog

- Send contract to Molly to share with OHR team for comments/feedback

- Shanna Sloan

- Old Business:
  - Accessible Guidelines
  - Website

- Continue to work on draft of guidelines
- Send contact information to group (Shanna, Tomás, Troy, Alissa Rae, Carlos)

- Francine

- Kelly Elaine

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| Old Business: Advocacy & Gaza statement | Update on Advocacy Committee and Statement on Gaza  
- Advocacy was fine with the guidelines given from council for addressing Gaza | All | Hailey |
| New Business: Annual Meetings cont. | Annual Meeting Updates  
**a. Cincinnati 2024**  
- 190 submissions to the portal  
- Notification of declination will include an opportunity to be a call for chairs, and an opportunity to submit to the poster session  
- Making progress on fundraising  
- Ice skating opportunity at annual meeting  
- Will look into local campus bands for presidential reception  
- 6 workshops were submitted - looking into both a teacher’s full or mini workshop and a law workshop  
**b. Atlanta 2025**  
- met to get an idea of what was needed to get started  
- crafted an email/letter to send out to those in Atlanta  
- once all of the contacts are acquired, they will begin to send out emails- some | Give names for those who want to be involved in OHA 2025 to Sarah, Alissa Rae, and Angela | All | Hailey |

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contacts have already been reached out to
- are looking into an email address specifically for the conference
- there’s a page on the website for Atlanta
- Looking at the structure of the business meeting
- Kelly Elaine visited a few of the potential conference sites and hotels on a visit to Atlanta

c. 2026 Search
- Straw poll - 4 Portland, 2 Scottsdale, 1 Albuquerque
- Discussed pro’s of each city
Alissa Rae moves to choose Portland for 2026, Shanna seconds, 1 opposed, 2 absent, motion passed for Portland 2026 at 3:28pm CT

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<th>New Business: International Committee</th>
<th>International Committee Proposal</th>
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<td>- Already have $7,250 each year for international scholars to come to OHA annual meeting</td>
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<td>- They are proposing we put a $15,000 line item into our budget for international scholars to go to OHA annual meeting and IOHA - this would include that $7,250</td>
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<td>- idea to add a “donate to international travel” line item to purchases</td>
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<td>- more information is needed from the international committee - rubric for scholarship - how has the money been used - past recipients - amount of applicants</td>
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<th>New Business: Membership brochure</th>
<th>OHA Membership Brochure</th>
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<td>- Membership committee meeting coming up in April, Sloan to meet with them in May</td>
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<td>- One note on the brochure - should be more of a mention of freelancers</td>
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<th>New Business: AI and OH</th>
<th>AI and OH Symposium Update</th>
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<td>- Program should be done early this week and registration will open on Wednesday</td>
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<td>- Website will be updated on Wednesday</td>
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LeBlanc-Ernest (Alissa Rae and Angela are the OHA 2025 Program Co-Chairs)

Shanna

Shanna

All

Request for reporting/more information from international committee

Sielaff/ Hailey

Add time zones to program

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There’s an idea for an intro session before the actual symposium about “what is artificial intelligence” that will be open to the public
  ○ good way to market the symposium

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<th>New Business: Oral History and the Law Update with Sarah, Troy, and Francine</th>
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<td>Troy shared with everyone their draft for the proposal for the task force</td>
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<td>Hopeful this can get accomplished in a 12 month calendar year</td>
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<td>Thinking about evolving spaces of legal/ethical conventions of oral history specific to US and indigenous law</td>
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  ○ identify the topics that need to be addressed and what resources are needed |
  ○ Proposed strategies to support the issues as they change/evolve |
  ○ creation of a resource guide |
| consideration to add something for people who aren’t thinking about archiving |

Tweak the charge - recommendations for publication specifically

New Business: Indigenous Initiative Update with Tomas and Francine

will be added to agenda for May

Meeting adjourned at [4:00pm CT]