



# ORAL HISTORY ASSOCIATION

Council Meeting  
January 8, 2024  
Zoom Teleconference Call  
2:30pm – 4:00pm CT

**Present:** President Kelly Elaine Navies, Vice President Troy Reeves, First Vice President Sarah Milligan, Alissa Rae Funderburk, Shanna Farrell, Carlos Lopez, Francine Spang-Willis, Executive Director Stephen Sloan, and Associate Director Steven Sielaff

**Members Absent:** Nishani Frazier, Past President Tomás Summers Sandoval

**Others Present:** Incoming Program Associate Hailey Vinson

**Minutes Prepared by:** Stephen Sloan

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome	2:32 <i>Welcome to incoming Program Associate Hailey Vinson</i>		
<b>Standing Business:</b> Minutes Approval	<u>APPROVAL OF December 5 2023 MINUTES:</u> <i>Alissa Rae Funderburk moved to approve the minutes from the December 5, 2023, meeting of Council. Troy Reeves seconded the motion. Passed unanimously at 2:40pm.</i>	Post minutes on website	Hailey
<b>Old Business:</b>	OHA Newsletter Council encouraged to send content ideas for OHA Newsletter to newsletter editor Mary Kay Quinlan at <a href="mailto:ohaeditor@gmail.com">ohaeditor@gmail.com</a> . Next newsletter is February 10.	Send newsletter items	Council
<b>Old Business:</b>	OHA Accessibility Guidelines Editing of OHA Accessibility Guidelines. There was some confusion and edits were done on two different versions. Kelly Elaine will work to incorporate those varied edits into the right document and then pass on correct version to Council for review.	Editing and disseminating to Council	Kelly Elaine and Stephen

<p><b>Old Business:</b></p>	<p>OHA Website Discussion of newly launched OHA Website. Have corrected a few things based on feedback. The plan will be for the first few months editing and updating comment. Rachel, website contractor, making training manual for Executive Office. “Standards” and “Ethical Guidelines” are two top search terms (which we can now trace). Find An Oral Historian Tool is working well. Will still be working to get sign ups, now has 80 profiles. Rachel is contracted to help with website throughout 2024.</p>		
<p><b>Old Business:</b></p>	<p>OHA 2024 Budget Second read of 2024 OHA budget. First read was at December 2023 meeting. <i>Troy Reeves moved to approve the 2024 OHA budget; Shanna Farrell seconded the motion. Passed unanimously at 3:32pm.</i></p>	<p>2024 Budget Finalized</p>	
<p><b>Old Business:</b></p>	<p>Strategic Plan Template 2024 Alissa Rae Funderburk presented a more workable spreadsheet as ways to track OHA Strategic Plan in FY2024 – through Objectives and Goals, tied to Strategies, connected to Plans. The Plans are color coded based on their status. Green means completed, yellow in progress, red means have not started. This template will be distributed to Council for feedback and development. Alissa Rae also asked Council to help develop goals/benchmarks for 2024. Council was asked to contribute these and in their charges OHA Committees have been asked to develop these as well.</p>	<p>Distribute spreadsheet, review, and comment on format, revise structure, and suggest goals and benchmarks for form</p>	<p>Alissa Rae and Council</p>
<p><b>Old Business:</b></p>	<p>OHA Committees, Liaisons, and Charges for 2024 Charges ready to go out from Kelly Elaine, references to the Strategic Plan are incorporated throughout the charges.  Shanna has made progress with the Public Programming Committee which now has a chair, will email to Kelly Elaine.</p>	<p>Sent out Committee charges with link to Strategic Plan</p>	<p>Kelly Elaine  Shanna Farrell</p>

	We have been filling committees, almost done, working with Committee on Committees.		
<b>New Business:</b>	<p>Designated Scholarships Discussion</p> <p>Kelly Elaine introduced proposal to designate some of our scholarship funding we offer to the OHA annual meeting for single parents and for HBCU students to encourage them each to apply. If not fully awarded, it would go to other scholarship applicants. Sarah Milligan raises the idea of deciding about funding for scholarships from the Indigenous Initiative. Kelly Elaine moved that we have a more extensive discussion at Midwinter. Alissa Rae mentioned that the future discussion needs to talk about who will decide selection and develop process and procedures for that.</p>	Will be on agenda for Midwinter	Kelly Elaine
<b>New Business:</b>	<p>Executive Office Report</p> <p>AI in Oral History Symposium – July 2024 – Steven reported that they have extended the deadline for presenter proposals until the end of January. Will be putting together committee this month with February making decisions with late February/early March putting program together. Will charge a nominal fee, discount for membership.</p> <p>OHA-NPS Partnership</p> <p>Stephen reported on new MOU with NPS, meeting with Lu Ann Jones (NPS/OHA) and Turkiya Lowe (Chief Historian of NPS) to discuss next steps. We will propose archiving webinar for NPS. They want us to work toward a Master Partnership Agreement with NPS which would open a host of possibilities for collaboration.</p>		
<b>Looking Ahead &amp; Adjourn</b>	Meeting adjourned 3:59pm.		