



ORAL HISTORY ASSOCIATION

Council Meeting
 January 9, 2023
 Zoom Teleconference Call
 10:30am - 12:05pm

Present: President Tomás Summers Sandoval, Vice President Kelly Navies, First Vice President Troy Reeves, Past President Amy Starecheski, Cynthia Tobar, Zaheer Ali, Alissa Rae Funderburk, Nishani Frazier, Shanna Farrell, Mary Larson, Executive Director Stephen Sloan, Associate Director Steven Sielaff, & Program Associate Bethany Stewart

Members Absent: None

Others Present: None

Minutes Prepared by: Bethany Stewart

Agenda	Discussion & Decisions	Action Required	Responsible Party
Welcome			
Icebreaker & Introduction of new PA	Members share personal & professional goals for the new year; introduction of new Program Associate Bethany Stewart		
Standing Business: Update from new Exec. Office 10:55am	<p><u>UPDATE ON MOVE/NEXT STEPS</u></p> <ul style="list-style-type: none"> New Exec. Office in process of unpacking, transitioning/setting up emails, getting access to accounts Training new PA with outgoing PA Faith Same phone number, same general email address <p><u>MIDWINTER MEETING (MWM) LOGISTICS</u></p> <ul style="list-style-type: none"> Will primarily be working together on Saturday, Sunday morning Flights for members are now settled Will be booking hotel soon Stephen Sloan will be picking up from airport/taking back <p><u>2025 SITE SELECTION UPDATE</u></p>	Tell Exec. Office about dietary restrictions	All members attending Midwinter Meeting

	<ul style="list-style-type: none"> Waiting on some potential site information, by MWM at the latest we will make that decision <p><u>UPCOMING COUNCIL MEETINGS</u></p> <ul style="list-style-type: none"> Feb. 6 – Next Council Meeting, then midwinter meeting, then no March meeting <p><u>CONFERENCE PORTAL</u></p> <ul style="list-style-type: none"> Still needs to be opened; consult with Faith Send Happy New Year message to update membership 	<p>Compile list of potential 2025 sites prior to MWM</p> <p>Open Portal</p> <p>-----></p>	<p>Exec. Office</p> <p>Exec. Office</p> <p>Exec. Office</p>
<p>Standing Business: Ideas from Council</p>	<p><u>NEWSLETTER STORY IDEAS FOR FEB. ISSUE, TO COME OUT MID-LATE FEBRUARY</u></p> <ul style="list-style-type: none"> Alissa: ways to justify narrator compensation in grant applications – alternative compensation to narrators – perhaps a listicle Something from advocacy committee Troy: Inform membership about treasurer position – interim situation. <p><u>SPRING PROGRAMMING IDEAS</u></p> <ul style="list-style-type: none"> Amy: NEH – upcoming Mukurtu Workshop on Feb. 13 By MWM, hammer out ideas on calendar 	<p>Consider programming ideas</p>	<p>All; Tomás to send reminder</p>
<p>Returning Business: Vote on Tenure & Promotion Document</p> <p>11:13am</p> <p>11:16am</p>	<ul style="list-style-type: none"> Amy describes this as a long-term project about valuing oral history labor; created for oral historians to have a document to use to advocate for themselves in processes (accessible here) Nishani proposes explanatory links/addendums for readers who may not understand oral history work and intellectual frameworks. Amy says that task force will welcome emailed suggestions. Kelly suggests next task force considers writing something specific for museums Alissa asks if the document should it be brought to publications committee? Amy agrees. <p>MOVED, SECONDED, & APPROVED</p>	<p>Consult publications committee about dissemination of tenure/promotion document</p> <p>Send update to task force to update & thank them</p>	<p>Amy/Tenure & Promotion Document Task Force</p> <p>Tomás</p>

<p>Returning Business: Committee Duties & Meeting Minutes <i>11:18am</i></p>	<ul style="list-style-type: none"> • Tomás explains that every council member is a liaison, a conduit of information to and from council and their committee, and an ally and partner in the leadership and growth of that committee, & should nurture ideas and agency of people in those committees • Meeting minutes: who takes minutes? Amy explains that in the past, monthly council meeting minutes have been taken for records, but not approved • Discussion of lack of October meeting minutes • Current meeting: Bethany's taking minutes 	<p>Transcribe October '22 Meeting Minutes</p> <p>Produce Jan. minutes for internal use</p>	<p>Exec. Office</p> <p>Bethany</p>
<p>Returning Business: Clarifying Committee Liaisons <i>11:24am</i></p>	<p>**see separate document ("2022-2023 Committee Roster") for complete list (see current list)</p> <ul style="list-style-type: none"> • Some new assignments: Membership's liaison is now Amy; Publications' liaison is now Troy • Other issues: <ul style="list-style-type: none"> • Process for when to select new chair is not covered in bylaws, left to each committee • Membership of Nominating committee needs to be updated on document • Some committees are unsure who their chairs are. We need to contact chair & members 	<p>Update document with new Nominating Committee information</p> <p>Contact your committee chair & members to ensure they know who their chairs are</p>	<p>Exec. Office</p> <p>All</p>
<p>New Business <i>11:36am</i></p>	<p><u>OHA FINANCIALS</u></p> <ul style="list-style-type: none"> • Tomás reports that financials not yet closed from 2022, primarily because conference charges are way over what was anticipated/negotiated 		

	<p style="text-align: center;"><u>1. LA CONFERENCE LOSS</u></p> <ul style="list-style-type: none"> • Sloan discusses financial state of OHA: overall, good financial standing, but the LA Conference was a financial loss of an estimated \$78k. Now is the time to reassess expenditures. • OHA’s operating budget has increased • The endowment grew during MTSU stewardship • Tomás explains we can handle this loss; Sloan is trying to think long term in how we strategize and prepare to avoid similar situations • Sloan: Historically, OHA made money at annual meeting. Can’t take recurrent big losses. • Ideally, we want OHA to be able to support itself <p><u>COUNCIL MEMBER REGISTRATION FEES</u></p> <ul style="list-style-type: none"> • Sloan: asks us to reconsider giving free registration to council members & think creatively about how to reward service • Estimated between 50-100 free registrations were given for LA Conference • Kelly suggests a discounted rate rather than free to still encourage council participation; small charge for workshops <p><u>OVERVIEW OF OHA FINANCIAL STRUCTURE</u></p> <ul style="list-style-type: none"> • Endowment. We can pull 3-5% each year to cover operating expenses. 60% in stocks, 40% in less fluctuating investments. • Operating budget • Checking • Money Market • Savings • (CDs have been cashed out) • We get funds from: membership, conference, and grants 	<p>Consider alternative rewards for Council service</p>	<p style="text-align: center;">All</p>
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12:00pm	<ul style="list-style-type: none"> Working toward simplifying financial documents that we can disperse to council <p><u>2023 BUDGET</u></p> <ul style="list-style-type: none"> No budget created yet for 2023; you can plan according to the annual meeting budget Faith created for 2022 for now At MWM, goal is to approve budget Exec. Office plans to have the 2024 budget ready at October 2023 meeting <p>2. <u>LA CONFERENCE HOTEL BILL STATUS</u></p> <ul style="list-style-type: none"> Faith & Chris took a draw down from endowment between 3-5% to prepare for final bill coming from LA conference (Biltmore) Working with HelmsBriscoe to negotiate the bill down and correct bill <p><u>OTHER METRICS OF CONFERENCE SUCCESS</u></p> <ul style="list-style-type: none"> Zaheer asks us to consider other metrics for the LA conference aside from monetary that may or may not have long term financial impact Sielaff: New membership numbers post-conference (especially regional) & the post-conference survey Alissa suggests we assess how many people that apply for scholarships actually attend anyway 	Create simplified financial document(s) Complete 2023 Budget	Mary, Tomás, Exec. Office Exec. Office
Future Business	<p><u>WORK TO DO BEFORE FEB. 6 MEETING</u></p> <ul style="list-style-type: none"> CHECK-IN with your Committee Chair(s) on their (and your) goals for the year REVIEW the OHA Strategic Plan document, with Oct. 2022 updates (accessible here) VISION for the year 	----->	ALL
Adjourn	Tomás ends the meeting at 12:05pm		